

City of
EDMONDS
 Washington

Senior Street Maintenance Worker- Cement Finisher

Department:	Public Works – Street/Stormwater	Pay Grade:	K
Bargaining Unit:	Teamsters	FLSA Status:	Non-Exempt
Revised Date:	May 2019	Reports To:	Street/Stormwater Manager

POSITION PURPOSE: Under general supervision, performs a variety of journey-level duties in the construction, maintenance and repair of City streets, sidewalks, and signs; operates specialized tools and equipment; serves as crew leader on projects.

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES:

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Install, repair, and maintain sidewalks, curbs, ADA ramps, steps, walls and other concrete construction. Supervises site preparation, setting of forms, mixing and placement of concrete
- Performs a variety of duties in the maintenance and repair of city streets, alleys, right-of-ways and sidewalks.
- Prepares and utilizes materials used to repair streets and alleys; patches utility pavement cuts, potholes and seal cracks; repairs asphalt surfaces.
- Cleans, maintains, repairs, and installs catch basins, manholes and storm drains.
- Serves as crew leader on projects as directed, specifically lead other crew members during concrete pouring projects.
- Plans and oversees street maintenance projects as directed.
- Operates a variety of equipment including snow plows and sanding equipment to remove snow, apply chemicals, salt and/or sand to control ice.
- Operates a loader, backhoe, paving equipment, paint machine, hi-lift bucket truck, street sweeper and other specialized equipment, hand and power tools including a mower.
- Performs traffic control and flagging duties when needed.
- Maintains traffic control markings including: roadway striping, crosswalks, directional arrows and other markings according to state laws and City needs
- Lays out new centerlines and crosswalks; installs, maintains and repairs traffic control devices and right-of-way signs and symbols.
- Digs holes and trenches manually or with equipment; controls and maintains roadway and intersection vegetation; removes debris during and after weather related storms.
- Maintains routine records of work performed including: equipment usage, supplies used, preventive maintenance and needed repairs.
- Reports all accidents immediately, or by the end of the day including loss or damage to equipment; responds to emergency situations on a 24-hour basis.

JOB DESCRIPTION

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Required Knowledge of:

- Practices, methods, ADA standards, equipment, and materials used in construction activities related to, but not limited to, concrete and masonry placement in the construction of civil improvements
- Maintenance and repair procedures, equipment and materials, practices and methods used within the street and drainage maintenance.
- Pavement and curb marking techniques and practices.
- Operation, use and care of hand and power tools and specialized equipment used in street maintenance operations.
- Local topography and geography.
- Health and safety standards, practices and procedures.
- Available resources including equipment and repair manuals, parts manuals and maps/blueprints.
- Applicable laws, codes, regulations, policies and procedures of assigned City systems and activities.
- Effective oral and written communication principles and practices.
- Basic record keeping techniques and practices.
- Modern office procedures, methods and equipment including computers and computer applications sufficient to perform assigned work.
- English usage, spelling, grammar and punctuation.

Required Skill in:

- Performing a variety of maintenance and repair of City streets, sidewalks, structures and systems.
- Operating specialized tools and equipment used within the street maintenance trade to perform maintenance and repair.
- Performing routine duties to install, maintain, and repair traffic control devices and right-of-way signs and symbols.
- Observing health and safety regulations.
- Meeting schedules and time lines.
- Understanding and working within scope of authority.
- Performing heavy physical labor.
- Applying applicable federal, state, and local policies, laws and regulations.
- Utilizing personal computer software programs and other relevant software affecting assigned work.
- Establishing and maintaining effective working relationships.
- Maintaining required records, logs and files associated with assigned work.
- Communicating effectively verbally and in writing.

MINIMUM QUALIFICATIONS:

Education and Experience:

High School Diploma/GED Certificate and either

Four years of verifiable journey-level experience in concrete site preparation, form building, concrete placement, and finishing OR

Four years' experience in construction and construction equipment operation (to include dump trucks, backhoes, excavators, tractors, vactors, garbage trucks, or other equipment of similar scale used in heavy maintenance and construction work OR

An equivalent combination of education, training and experience.

Prior leadership and/or supervisory experience is desirable but not required

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Required Licenses or Certifications:

Valid Driver's license required at time of hire. State of Washington Driver's License required within 30 days of hire date.

Class A CDL with air brake and tanker endorsements within one year of date of hire.

Valid Flagging Certification.

Valid CPR, First Aid, AED and Bloodborne Pathogens Cards.

Other specialty certifications/licenses as required by state and federal law and/or OSHA and WAC regulations may be required within a specified period of time after hire.

Must be able to successfully complete and pass background check.

This position is subject to drug and alcohol testing in accordance with DOT requirements.

WORKING CONDITIONS:

Environment:

- Indoor and outdoor work environment.
- Driving a vehicle to conduct work.

Physical Abilities:

- Walking or otherwise moving over rough terrain.
- Sitting, standing or otherwise remaining in a stationary position for extended periods of time.
- Hearing, speaking or otherwise communicating to exchange information in person or on the phone.
- Operating various equipment and tools.
- Reaching overhead, above the shoulders and horizontally, bending at the waist, gripping, kneeling or crouching, stooping, crouching, reaching, pushing, pulling and twisting or otherwise positioning oneself to accomplish tasks.
- Ascending/descending, ladders and inclines.
- Working at heights, working on a high ladder and working in a confined space.
- Working in a noisy work area, working in direct sunlight, working in outside temperature extremes and working in dampness.
- Heavy physical labor, including lifting/carrying or otherwise moving or transporting 50-100 pounds.
- Operating a passenger vehicle, heavy truck, and heavy equipment and rotating machinery.
- Reading and understanding printed and electronic messages and related materials.
- Hearing voice conversation and hearing alarms.
- Possessing close vision, far vision, side vision, depth perception, night vision and color vision.
- Ability to wear appropriate personal protective equipment based on required City Policy.

Hazards:

- Working around and with machinery having moving parts.
- Working in and around moving traffic.
- Adverse weather conditions.
- Exposure to smoke, noxious odors, toxic fumes and chemicals, epoxy chemicals, poison oak or ivy, dust or pollen, insect stings, solvents, oil and ink.

Incumbent Signature: _____

Date: _____

Department Head: _____

Date: _____